



TOWN OF STRATHAM

10 Bunker Hill Avenue, Stratham, NH 03885

Building Department (603) 772-7391 x180

www.strathamnh.gov

Driveway Permit Application

For Town Use Only: Building Permit #: _____ PID: _____ Zone: _____

PROPERTY ADDRESS:	
PROPERTY OWNER NAME:	
PHONE #:	EMAIL ADDRESS:
APPLICANT/CONTRACTOR:	
PHONE #:	EMAIL ADDRESS:
MAILING ADDRESS:	
OWNER/APPLICANT SIGNATURE*:	DATE:

*As the Owner/Applicant, I hereby agree to the following:

1. To hold the Town of Stratham and its duly appointed agents and employees harmless against any action for personal injury and/or property damage sustained by reason of the exercise of this permit.
2. To construct driveway and entrance(s) in accordance with the provisions set forth by the Town of Stratham.
3. To furnish, install, and maintain drainage structures to maintain drainage across driveway entrance(s).
4. To notify the Department of Public Works upon completion of construction activities.
5. Pay the Driveway Permit fee in the amount of \$50 payable to the Town of Stratham. After-the-fact permit fee is \$250.

Project Description: ☐ Residential Driveway **OR** ☐ Commercial Driveway

1. ☐ New Driveway **OR** ☐ Existing - Reconstruction **OR** ☐ Existing – Expansion/Alteration

2. If new driveway, what is the use to be served by the driveway? _____

3. Existing material(s): ☐ N/A ☐ Asphalt ☐ Concrete ☐ Stone ☐ Pavers ☐ Dirt ☐ Other: _____

4. Proposed material(s): ☐ Asphalt ☐ Concrete ☐ Stone ☐ Pavers ☐ Dirt ☐ Other: _____

Failure to complete these requirements will result in the incomplete application being returned to the Applicant:

☐ Completed and signed application submitted to the Building Department.

☐ Application Fee. Cash, Checks made payable to the Town of Stratham, or request Credit Card link.

☐ Dig Safe Ticket #: _____

☐ Site sketch showing:

a) Location and dimensions of existing (if applicable) and proposed driveway and driveway entrance including:

1. Distance from property boundaries
2. Distance from nearest street intersection, if the property abuts a street intersection
3. Street frontage

b) Descriptions (including dimensions) of any culverts, swales or other drainage structures, traffic control devices, and channel islands to be constructed, also the depth of fill over any culverts.

c) Proposed grades if the driveway slope exceeds 10% within twenty feet of the Town right-of-way

d) Sidewalk, if applicable

For Town Use Only: Permit Fee: _____

Cash / Check # / CC transaction #: _____

**Site Sketch below shall include all requirements listed on previous page:
(a separate sheet may be submitted in lieu of this template)**



Edge of roadway pavement

For Town Use Only:

Permission to construct a driveway at the above-requested location, in accordance with the Stratham Subdivision and Driveway Regulations has been granted. Applicant must complete work within the same calendar year as the approval, unless otherwise approved by the Department of Public Works.

APPROVED FOR CONSTRUCTION: _____ **DATE:** _____

By Department of Public Works

Conditions of Approval from DPW: _____

APPROVED FOR CONSTRUCTION: _____ **DATE:** _____

By Building Department

Conditions of Approval from Building Department: _____